

Annual Budget Cycle

September and October

1st quarter budget amendment due
Budget Office begins receiving requests for one-time funding and new funds

November and December

Submit 5-Year Business Plans, mandatory fee, revenue projections, misc. fees, housing rates and meal plans to BOR
Budget hearing narrative and new funding request due

January and February

2nd quarter budget amendment due
Grad tuition and professional program rates due to BOR
Departmental budget workbooks distributed to budget managers for next fiscal year

March and April

3rd quarter budget amendment due
Budget Hearing at BOR; Budget approval by General Assembly; State appropriations allocation and fee and tuition rates are presented to BOR

Fiscal Year Begins

Budgetary Compliance Report and Annual Expenditure Report due
Budget development for next fiscal year begins (Sq footage, Health Ins, Retiree)

Fiscal Year Ends

4th quarter budget amendment due
KSU Annual Budget Due to BOR; BOR approves annual budget; Budget Office prepares annual budget for OPB

July and August

May and June



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