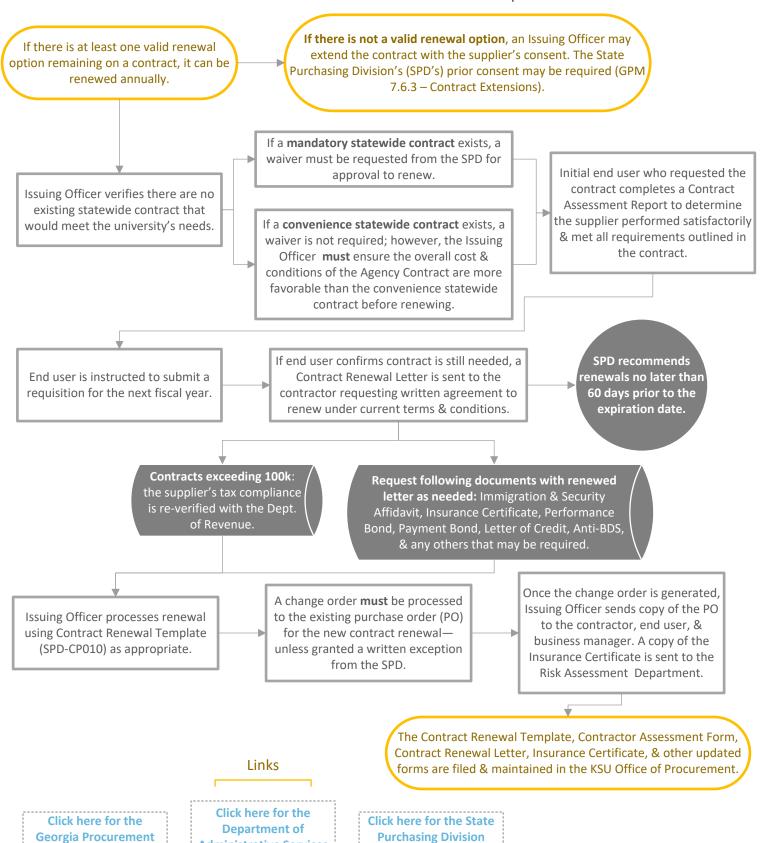


Contract Renewals

Procurement staff (Contracting Officer, Senior Buyer, Buyer) is responsible for overseeing contract renewals for University contracts resulting from a solicitation process. **Note**: The process should start in January of each fiscal year, six months before the contract expires.



(SPD)

Administrative Services

(DOAS)

Manual (GPM)