Procurement Service Level Agreement (SLA) Analysis

Fiscal Year: 2021  
Month: October

<table>
<thead>
<tr>
<th>Total Number of Reqs</th>
<th>Reqs In Progress</th>
<th>Reqs with PO Dispatched</th>
<th>Reqs Meeting SLA Goal</th>
<th>Avg. Days to Completion</th>
<th>Avg. Days +/- SLA Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current</td>
<td>Prior</td>
<td>Total</td>
<td>Current</td>
<td>Prior</td>
<td>Total</td>
</tr>
<tr>
<td>233</td>
<td>75</td>
<td>308</td>
<td>59</td>
<td>10</td>
<td>69</td>
</tr>
</tbody>
</table>

12-Month SLA Trend
Requisitions That Fall Under SLA - Received by Month

% Meeting SLA
(# Met ÷ # PO Released)

86.2%

Number of Requisitions by Aging Group

Total: 206

0-8: 43
9-17: 25
18+: 96

SLA Type
- BOR or University Contracts
- Open Market
- Exempt Purchase
- Statewide Contracts

Daily Procurement Workload
All Requisition Types Received and POs Released - Last 60 Days

Reqs Received
POs Released

18
8